



**INVITATION FOR BID  
FUEL DELIVERY AND TANK RENTAL  
ADDENDUM #1**

IFB No. S14-007

Addendum #: 1

Date: September 2, 2014

Please note the clarification and/or additional information for the solicitation referenced above.

**1. Can “double wall tanks” be “above ground skid tanks” to save on rental cost?**

Yes. Respondent shall attach spec sheet to response.

**2. Will the City consider single wall tanks also?**

Yes. Updated **bid sheets attached. Bid sheet is now a 2-page document.**

City shall be responsible for creating concrete containment at several sites should the single wall tanks be chosen. Respondent can bid either single or double wall tanks or both.

**3. Is it required that Respondent remove the existing tanks?**

Tanks will be removed by existing vendor.

**4. Please confirm the initial term is for 60 months with no change in fuel mark-up allowed?**

Yes. Mark up PERCENTAGE over noted index shall remain the same over the contract term. The City understands that the index fluctuates.

**5. Is the City wanting to be priced based on a weekly price?**

Invoicing shall be based on index price for the date of delivery.

**6. What index is preferred?**

Index shall be the choice of the Respondent. Index shall be noted on bid form and back-up for 8/4 – 8/10/14 provided.

**7. Does the City subscribe to OPIS? If not, a vendor may not be able to provide a copy of the index. Is this a concern?**

The City does not subscribe to OPIS. If vendor cannot supply index back-up for bid submittal vendor shall simply name the index on the bid sheet. If awarded, the method of providing back-up to City can be discussed and agreed to.

**8. Is a monthly rental fee for the tanks permitted?**

Yes. If a monthly rental fee for the tanks is to be charged, monthly and annual amount of rental shall be itemized on lines 7-13 of the bid sheet. City seeks the most competitive price for fuel and tank rental. City hopes for a no cost rental of tanks but understands a rental fee might be required.

**9. If no monitoring system or keypad is available does a vendor include this on the Exception Section of their response?**

Yes.

**10. Is a previous or current bid tabulation available to review?**

No current or past bid tabulation exists.

**11. Was the site visit on August 26, 2014 mandatory?**

No. Meeting and site visits were NOT MANDATORY.

**12. What is the average size of delivery?**

For the month of July 2014 it was a combined total of 3755gl.

**13. Will the City consider alternate terms?**

14. Any alternate terms requested must be clearly called out on the front page of the bid response per Part I, #2.1 of the bid document.



Approved by

Joy Simonton, Purchasing Agent

By the signatures affixed below, Addendum No. 1 is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED

Vendor

Authorized Signature

Date

**RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.**